

Model Risk Assessment					Ref no.	COVID19		
Activity	Fire and Rescue Services - Delivery of essential items				Status	Final		
Location					Initial assess.	TBC		
Section					Reviewed	TBC		
Assessed by				Specific	Next review	TBC		
Role /No/Dept.				Generic	X	Version no.	TBC	
Severity		Likelihood					Risk Rating	
		1. Rare	2. Unlikely	3. Possible	4. Very Likely	5. Almost Certain		
1	No Injury	1	2	3	4	5	Low Risk 1-5	Proceed
2	First Aid	2	4	6	8	10	Medium Risk 6-12	Review control measures - proceed
3	7 Day Injury	3	6	9	12	15	High risk 15-25	Do Not Proceed
4	Major Injury	4	8	12	16	20		
5	Fatality	5	10	15	20	25		



NFCC
National Fire
Chiefs Council

<u>Generic Hazard and Risk Information:</u>	
Driving Duties	
<ul style="list-style-type: none"> • Driving at normal road speed • Negotiating narrow access and reversing 	
Delivery of Goods	
<ul style="list-style-type: none"> • Providing support for the delivery of essential items in the community • Possible exposure to verbal, physical abuse, assault and attack by animals 	

Activity	Hazard	Risk	Person at Risk		Existing Control Measures	Risk Rating			ACCEPT (Y or N)	Further control measures implemented from action plan – re-score	New Risk Rating				ACCEPT (Y or N)
			Staff	Other		L	X	S			=	RR	L	X	
Preparing for driving duties	Fatigue prior to shift	<ul style="list-style-type: none"> Major injury Physiological stress Psychological stress Minor Injury 	✓		<ul style="list-style-type: none"> Adhere to internal welfare management systems Sufficiently nourished and rested Hydrated Adequately rested Fit and well for duty Adherence to Management of Occupational Road Risk Adherence to Drugs and Alcohol Procedure 	1	4	4	Y						
Preparing for driving duties including the delivery of essential items and routine driving	<p>Lack of vehicle awareness and unfamiliar use</p> <p>Lack of fitness to drive</p>	<ul style="list-style-type: none"> Vehicle Collison resulting in injury or death due to vehicle familiarity Major injury Physiological stress Minor injury 	✓	✓	<ul style="list-style-type: none"> Must have valid driving licence and completed a driving licence check (as per the FRS Policy) Compliant with driver medicals, including the use of visual aids Personal hygiene - washing hands, use of hand sanitising gels as per PHE guidance Personnel to receive adequate familiarisation of service vehicles if unfamiliar Vehicle inspection and checks completed at start of each shift including tyres, lights, warning devices and any other safety critical features All drivers must be aware of the process for the reporting of Road traffic collisions / incidents and follow service instructions All drivers to familiarise themselves with the FRS Occupational Road Risk Policy and any subsequent driver training aids 	1	5	5	Y						

<p>Dealing with members of the public at incidents</p> <p>Dealing with animals at incidents</p>	<p>Violence, aggression & Theft</p> <p>Mental / physical abuse</p> <p>Emotionally charged members of the public</p> <p>Agitated or protective animals</p>	<ul style="list-style-type: none"> • Minor injury • Biological hazard (spitting, bodily fluids) • Physical assault • Verbal assault 	<p>✓</p>		<ul style="list-style-type: none"> • A Dynamic Risk Assessment to be undertaken prior to exiting the vehicle • All personnel to show Fire Service identification to occupier • Withdraw to a place of safety • Do not exit vehicle if it is not safe to do so • Contact Control Centre to request Police • Maintain contact with Control Centre at all times by hand-held radio or mobile phone • Default to PPE as listed in current PHE / NFCC PPE guidance • Where possible, request animals/pets be locked away outside or in other rooms • Contact Control Centre to request RSPCA if required • Incidents to be reported to allocated designated managers for recording as a safety event. • All staff to familiarise themselves with the FRS Lone Working Policy where lone working may be required 	<p>2</p>	<p>3</p>	<p>6</p>	<p>Y</p>					
<p>Manual handling</p> <p>Lifting and carrying bags/boxes</p>	<p>Poor lifting/handling techniques;</p>	<ul style="list-style-type: none"> • Minor injury • Musculoskeletal injuries 	<p>✓</p>		<ul style="list-style-type: none"> • Undertake dynamic risk assessment for task to be carried out • Personal hygiene - washing hands, use of hand sanitising gels as per PHE guidance • Use nitrile PPE gloves • Manual handling training to have been completed • Manual handling refresher training on e-learning • Use TILE manual handling assessment • Boxes / bags not to be overloaded 	<p>2</p>	<p>2</p>	<p>4</p>	<p>Y</p>					

Delivering mail/leaflets	<p>Hand injuries from letterbox/gates/sharp metals</p> <p>Injuries from animals</p> <p>Access and egress routes</p> <p>Uneven/unsafe conditions under foot</p>	<ul style="list-style-type: none"> Cuts, punctures and abrasions Bite marks Hand entrapment Slips, Trips & Falls 	✓		<ul style="list-style-type: none"> If pet is visible or can be heard behind the door then the delivering of essential items, mail or leaflets should be postponed until the occupier is able to answer the door and the pet is under control. Ensure all moving parts of the letterbox do not give impact injuries to staff. Dynamic Risk Assessment of access and egress routes and use of gates for sharps 	2	2	4	Y					
Delivering essential items during COVID – 19 Pandemic	Exposure to occupier with suspected or confirmed Covid-19	<ul style="list-style-type: none"> Contraction of Coronavirus 	✓	✓	<ul style="list-style-type: none"> Partner agency or fire service to triage call request made and understand if occupant fits vulnerable criteria Instructions will be given to occupier in relation to social distancing from crews/staff Fire service personnel to follow PHE guidance in relation to PPE Personal hygiene - washing hands, use of hand sanitising gels in line with PHE guidance Decontamination procedures to be undertaken following such incident's in line with, PHE / NFCC guidance for COVID-19 Fire service personnel to adhere to social distancing when delivering essential items If when in attendance, occupant requests help indoors, service must follow all PHE / NFCC guidance on social distancing and PPE when rendering assistance FRS must follow own service guidance on rendering assistance indoors when delivering essential items Vehicle decontamination procedures to be undertaken in line with PHE / FRS guidance 	1	5	5	Y					

					<ul style="list-style-type: none"> Correct disposal methods adhered too for contaminated PPE which should be treated as medical / clinical waste 								
Providing local community support	Work related stress as a result of increased exposure to unfamiliar incidents	<ul style="list-style-type: none"> The potential for employees to suffer from the adverse effects that can be caused or made worse by stress in the workplace. Absenteeism Deterioration in mental health 	✓		<ul style="list-style-type: none"> Welfare and Occupational Health provisions to be available Fire service staff made aware of Employee Assistance programme or FRS equivalent Access to FRS chaplain or equivalent 	2	2	4	Y				
Welfare Arrangements	Access to toilet facility Rest periods Fatigue from driving Hygiene	<ul style="list-style-type: none"> Limited access to toilet facility Driver fatigue Access to hand washing facility's prior to eating or driving 	✓		<ul style="list-style-type: none"> Pre-plan route for suitable access to welfare facilities Hand gels to be used frequently Driver to plan in suitable rest periods during journey 	2	1	2	Y				